

ORDER FOR SUPPLIES OR SERVICES						1. PAGE <u>1</u> OF <u>6</u>	
2. PROC INSTRUMENT ID NO (PIIN) F33657-97-D-2008 <small>Mark all packages & papers with this number.</small>		3. CALL ORDER NO 0006		4. DATE OF ORDER* 26 MAR 1997		5. REQUISITION PM/PURCHASE REQUEST PROJECT NO.	
7. ISSUED BY ASC/CDS, BLDG 11A 1970 MONAHAN WAY, RM 123 WRIGHT-PATTERSON AFB, OH 45433-7208 BUYER: TOM REASTER, ASC/CDSK (937) 255-5411				8. ADMINISTERED BY DCMAO, BALTIMORE ATTN: CHESAPEAKE 200 TOWSONTOWN BLVD., WEST TOWSON, MD 21204-5299			
9. CONTRACTOR NAME AND ADDRESS SMALL BUSINESS ADMINISTRATION WASHINGTON DISTRICT OFFICE P O BOX 34500 WASHINGTON DC 20043-4500 SUBCONTRACTOR: H J FORD ASSOCIATES, INC. 1111 JEFFERSON DAIVIS HWY, STE 808 ARLINGTON VA 22202-3235						10. MAIL INVOICES TO	
11. DISCOUNT FOR PROMPT PAYMENT 1ST <u>N</u> % _____ DAYS NET 2ND _____ % _____ DAYS OTHER 3RD _____ % _____ DAYS IF "9" SEE SECT "B"							
12a. PURCHASE OFFICE POINT OF CONTACT AWY/A6F/ATS				13. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/CHESAPEAKE DIVISION P O BOX 182264 COLUMBUS OH 43218-2264			
12b. RESERVED FOR SERVICE/AGENCY USE				IF "9" SEE SECT "G"			
14. TYPE CONTRACTOR A		15. SECURITY a. CLAS U b. DATE OF DD 254					
16. CONTRACT ADMINISTRATION DATA A. FAST B. CONTRACT C. ABSTRACT D. SPL CONT E. CONT PAY (1) KIND (2) TYPE RECIP ADP PROVISIONS ADMIN _____ <u>6</u> _____ <u>9</u> _____ POINT _____ FUNC LMT				17. RESERVED		18. SVC/AGENCY USE	
				19. SURV CRIT C		20. TOTAL AMOUNT \$17,456.26	
21. APPROPRIATION AND ACCOUNTING DATA A. SCTY CLAS B. ACRN C. APPROPRIATION D. LIMIT SUBHEAD E. SUPPLEMENTAL ACCOUNTING CLASSIFICATION F. CPN RECIPIENT DODAAD G. OBLIGATION AMOUNT H. NON-CLIN/ELIN PAYMENT PROV I. SVC AGENCY USE							
22. TYPE OF ORDER	DELIVERY/TASK <input checked="" type="checkbox"/>		NON-DOD CONTRACT NUMBER This order is subject to instructions contained on this side of form only and is issued in accordance with and subject to terms and conditions of above numbered contract, or Non-DOD Contract Number.				
	PURCHASE		REFERENCE YOUR _____ FURNISH THE FOLLOWING ON TERMS SPECIFIED HEREIN				
*If quantity accepted by the Government is same as quantity ordered, indicated by X mark. If different, enter actual quantity accepted below quantity ordered and encircle.		23. UNITED STATES OF AMERICA <i>Margaret Yarrington</i> BY: NAME OF CONTRACTING/ORDERING OFFICER AND DATE MARGARET YARRINGTON Contracting Officer				24. TOTAL	
						28. DIFFERENCES	
26. QUANTITY ORDERED HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS STATED				26. SHIP NO <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		27. D.O.VOUCHER NO	
DATE _____ SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____				30. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		31. PAID BY	
35. I CERTIFY THIS AMOUNT IS CORRECT AND PROPER FOR PAYMENT _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER						32. AMOUNT VERIFIED CORRECT FOR	
						33. CHECK NUMBER	
						34. BILL OF LADING NUMBER	
36. RECEIVED AT		37. RECEIVED BY		38. DATE RECEIVED		39. TOTAL CONTAINERS	
						40. S/R ACCOUNT NUMBER	
						41. S/R VOUCHER NUMBER	

1. In accordance with the provisions of the basic contract F33657-97-D-2008, Special Contract Requirements H-013 entitled "Orders" and this delivery order 0006, the contractor shall provide acquisition logistic support in accordance with the attached Statement of Work (SOW) "Specialized Acquisition Logistics Support for the B-1B System" dated 21 February 1997 as specified below at a ceiling amount of \$ 17,456.26

2. SECTION B

<u>Item No</u>	<u>Supplies/Services</u>	<u>Quantity</u> <u>Purch Unit</u>	<u>Unit Price</u> <u>Total Item Amount</u>
0001AA	SubCLIN sec class: U	1	\$ 14,147.24
		LO	\$ 14,147.24

noun: ACQUISITION LOGISTICS SUPPORT
 acrn: AA nsn: N
 site codes pqa: D acp: D fob: D
 pr/mipr data: GYDFS977200032
 type contract: Y

descriptive data:

A. The contractor shall provide acquisition logistics support in accordance with the attached SOW. This SubCLIN is for an estimated 384 hours and is fully funded.

B. Listed below by prime/team members are the negotiated labor categories and corresponding estimated number of labor hours (for 60 days) for each category:

LABOR CATEGORY	ESTIMATED HOURS
Project Manager (off site) HJ Ford	10
Admin Mgmt Assistant(off site) HJ Ford	10
Project Manager(off site) DynCorp	20
Admin Mgmt Assistant(off site) DynCorp	8
Senior Logistician(on site) DynCorp	336
 TOTAL DIRECT LABOR	 384

Item No	Supplies/Services	Quantity		Unit Price
		Purch Unit	Total Item	Amount
0001AB	Option SubCLIN	sec class: U		

noun: ACQUISITION LOGISTICS SUPPORT
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GYDFS977200032
type contract: Y

descriptive data:
A. The contractor shall provide acquisition logistics support in accordance with the attached SOW. This price for this SubCLIN is \$70,519.38 for an estimated 1,904 hours and covers the period of performance from 6 May 1997 through 6 March 1998.

B. The Contractor grants to the Government an option to acquire the services described in this SubCLIN at the price set forth in the schedule. The Government may exercise said option unilaterally by giving the Contractor written notice at any time on or before the expiration date of SubCLIN 0001AA.

C. Listed below by prime/team members are the negotiated labor categories and corresponding estimated number of labor hours (for the period of 6 May 1997 through 6 March 1998) for each category:

Project Manager (off site)HJ Ford	50
Admin Mgmt Assistant(off site) HJ Ford	50
Project Manager(off site) Dyncorp	100
Admin Mgmt Assistant(off site) Dyncorp	40
Senior Logistician(on site)Dyncorp	1,664
TOTAL DIRECT LABOR	1,904

0002AA	SubCLIN	sec class: U	1	NSP
			LO	NSP

noun: DATA-EXHIBIT A
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GYDFS977200032
type contract: Y

descriptive data:
The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423,dated 21 February 97,attached as Exhibit A. The second Status Report (CDRL A002) will be the deliverable for the end of this Phase I period. The price of this SubCLIN is included in the price of SubCLIN 0001AA above.

Quantity Unit Price

<u>Item No</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit Price</u>
		<u>Purch Unit</u>	<u>Total Item Amount</u>
0002AB	SubCLIN sec class: U noun: DATA-EXHIBIT A acrn: AA nsn: N site codes pqa: D acp: D fob: D pr/mipr data: GYDFS977200032 type contract: Y <u>descriptive data:</u> A.The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423,dated 21 February 97,attached as Exhibit A. The second Status Report (CDRL A002) will be the deliverable for the end of this Phase I period. The price of this SubCLIN is included in the price of SubCLIN 0001AB above. B.The Contractor grants to the Government an option to acquire the services described in this SubCLIN at the price set forth in the schedule. The Government may exercise said option unilaterally by giving the Contractor written notice at any time on or before the expiration date of SubCLIN 0001AA.		
0004AA	SubCLIN sec class: U noun: TRAVEL AND COMPUTER SERVICES acrn: AA nsn: N site codes pqa: D acp: D fob: D pr/mipr data: GYDFS977200032 type contract: S <u>descriptive data:</u> The contractor shall provide Travel/Computer Services required in the performance of SubCLINs 0001AA and 0002AA above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions for Materials/Computer Services/ Travel/Subcontracting". This SubCLIN is fully funded.	1 LO	\$ 3,309.02 \$ 3,309.02
0004AB	Option SubCLIN sec class: U noun: TRAVEL AND COMPUTER SERVICES acrn: AA nsn: N site codes pqa: D acp: D fob: D pr/mipr data: GYDFS977200032 type contract: S <u>descriptive data:</u> A. The contractor shall provide Travel/Computer Services required in the performance of SubCLINs 0001AB and 0002AB above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions for Materials/Computer Services/ Travel/Subcontracting". The price for this SubCLIN is \$5,128.54.		

B. The Contractor grants to the Government an option to acquire the services described in this SubCLIN at the price set forth in the schedule. The Government may exercise said option unilaterally by giving the Contractor written notice at any time on or before the expiration date of SubCLIN 0001AA.

3. SECTION F

Item No	Supplies Schedule Data	Delivery Quantity	Schedule Date
0001AA	SubCLIN Del Sch acrn: AA ship to: U	1	2MARO
<u>descriptive data:</u> The period of performance shall be for two months after receipt of order.			
0002AA	SubCLIN Del Sch acrn: AA ship to: U	1	ASREQ
<u>descriptive data:</u> The period of performance shall be concurrent with SubClin 0001AA.			
0004AA	SubCLIN Del Sch acrn: AA ship to: U	1	ASREQ
<u>descriptive data:</u> Period of performance shall be concurrent with SubCLIN 0001AA.			

4. SECTION G

ACRN	Acct Class data	Appropriation/Lmt Subhead/CPN Recip DODAAD Supplemental Accounting Classification	Obligation Amount
AA	ACCOUNT UNCLASSIFIED	5773600 297 3620 654143 366100 592IE 64226F 503000	\$17,456.26
pr/mipr data: GYDFS977200032			
<u>descriptive data:</u> The fund cite appears as follows on the PR: 5773600 297 3620 654143 366100 592IE 64226F 503000 F03000			
A&AS Code is IE			

5. SECTION H

a. In accordance with AF FAR Sup 5352.245-9000, Base Support (Jul 1992), base support will be provided by ASC/YDL for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.

b. In accordance with Special Access Requirements/Procedures, Atch 2 of the basic contract, DD 254 dated 06 March 1998 applies to this delivery order.

c. In accordance with Special Contract Requirement 5252-232-9305, "Limitation of Government's Obligation - Time and Materials" the ceiling price of this order for SubCLIN 0001AA is \$14,147.24 of which \$14,147.24 is available and obligated. The amount currently funded will support the effort for two months after receipt of order.

6. SECTION I

The following clauses are added to Section I-CONTRACT CLAUSES for this task order:

52.217-5 EVALUATION OF OPTIONS (JUL 1990) Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

52.217-8 OPTION TO EXTEND SERVICES (AUG 1989) The Government may require continued performance of any services within the limits and at the rates specified in the Contract. The Contracting Officer may exercise the option by written notice to the Contractor within the period specified in the Schedule.

In accordance with FAR Clause 52.232-22, "Limitation of Funds" (Apr 1984), Section I of the basic contract, the estimated cost of SubCLIN 0004AA is \$3,309.02. The amount presently available and allotted to this cost-reimbursable effort is \$3,309.02. It is contemplated that the funds presently allotted to this SubCLIN will cover the work to be performed for two months after receipt of order.

7. SECTION J

<u>Document</u>	<u>Title and Date</u>	<u>No. of Pages</u>
Atch 1	Statement of Work , dated 21 February 1997, for "Specialized Acquisition Logistics Support for the B-1B System"	4
Atch 2	DOD Contract Security Classification Specification dated 06 March 1998	3
Exhibit A	Contract Data Requirements List (CDRL) dated 21 February 1997	4

STATEMENT OF OBJECTIVES
FOR
ACQUISITION LOGISTICS SUPPORT CONTRACT

1.0 OBJECTIVE

The objective of this procurement is to obtain specialized acquisition logistics functional support for the B-1B system.

2.0 PURPOSE

Provide analyses/support in the determination and establishment of an orderly process for identifying, prioritizing, investigation and recommending resolutions for significant problems areas.

3.0 SCOPE

This effort includes the gathering, processing and tracking of program data. It involves the functional elements of Design Interface and Logistics Support Analyses.

3.1 Location of Work

Work shall mainly be performed at Wright-Patterson Air Force Base, OH.

3.2 Travel Requirements

The contractor shall travel to USAF bases, contractor's and subcontractor facilities. (DI-MGMT-80368, SEQ A002)

4.0 WORK TO BE ACCOMPLISHED

4.1 Provide logistics analyses support as required for the identification, tracking, statusing, validating and recommendations of corrective actions on current and emerging field problems impacting B-1B safety, supportability and operational capability. Provide inhouse verification/validation of Source Data from field units. Analytical and coordination tasks shall include the following subparagraphs. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.1 Investigate and analyze logistics concerns relating to schedule, supportability and cost effectiveness of B-1B SPO initiatives.

4.1.2 Perform analyses and validate all applicable Contractor Source Data. Ensure Contractor Source Data is in working format consistent with government data. Provide trend analyses to SPO Management when adverse trends appear.

4.1.3 Perform analyses and provide the most current available source data to enhance Value Engineering and reduce development, production and operational cost.

4.1.4 Provide in-house verification of Source Data from field units. (i.e. MDC, CAMS, REMIS, CSAS, etc.) Provide trend analyses to SPO Management for use by USAF and Prime Contractor personnel.

4.1.5 Maintain coordination with the Generic Configuration Status Accounting System (GCSAS) to ensure all available systems contain current, valid data.

4.1.6 Provide technical support for conferences Program Management Reviews (PMRs), Technical Interchange Meetings (TIMs), and working groups to coordinate data analyses efforts to enhance the management decision making process as required.

4.1.7 Perform analyses and evaluations of specific B-1 maintenance action historical data. The contractor will provide analytical assistance, as required, in the definition and establishment of an orderly process for identifying, prioritizing, investigation and recommending resolutions for significant problem areas.

4.1.8 Perform analyses using field operational and maintenance data to identify current and emerging system or sub-system problems or trends. Analytical findings and recommendations shall include a preliminary course of action together with a suggested Office of Primary Responsibility (OPR) for problem resolution.

4.1.9 Perform detailed data analyses on fielded systems to identify adverse trends in component failure, logistics support and overall system maintainability. Validate the contractor projected results.

4.2 STATUS ACCOUNTING AND INFORMATION MANAGEMENT SYSTEMS

Provide logistics support for the Joint Computer-Aided Acquisition and Logistics Support (JCALS) system and the paper less CDRL delivery system (PCDS) as required by balancing timely access to accurate information and controlling product modification over a products life cycle. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

- 4.2.1 Participate in the implementation of the PCDS and JCALS. Provide technical assistance for the interface of logistics data bases with JCALS, and assist in the extraction of logistics data from JCALS accessed data bases to support studies and analysis.
- 4.2.2 Provide logistics support for the various stand-alone and network accessed information systems containing data used in the B-1 SPO.
- 4.2.3 Verify and administer data contained or entered into various PCDS and JCALS accessed data bases.
- 4.2.4 Maintain coordination between commodity data as processed at other B-1B ALC's in accordance with B-1B commodity policies/procedures.
- 4.2.5 Participate in B-1B PCDS and JCALS related telecons, video telecons and meetings.
- 4.2.6 Coordinate all B-1B PCDS and JCALS data activities between all JCALS sites.
- 4.2.7 Recommend B-1B PCDS and JCALS upgrades.
- 4.2.8 Maintain interface of B-1B PCDS in relation to Local Area Network/Wide Area Network.
- 4.2.9 Train other B-1B PCDS sites on B-1B PCDS.
- 4.2.10 Perform evaluation and review of the B-1B PCDS work flow process.

4.3 REVIEW PARTICIPATION

The contractor shall interface as required with Air Force organizations (AFMC, ASC, other ALCs, ATC and Using Commands), associate contractors, and other Air Force designated personnel. Participation in reviews and other meetings may be required to support this task order. The contractor shall support the following types of meetings: (DI-ADMIN-81373, SEQ A001; DI-MGMT-80368, SEQ A002)

Program Management Reviews

Technical Coordination Meetings

Technical Interchange Meetings

Meetings in Support of Special Studies

Integrated Logistics Support Management Meetings

PCDS Site Surveys

5.0 PROGRAM CONTROL

5.1 Security

The Contractor personnel shall require a Secret security clearance in order to have access to and handle classified documentation and TOs. The contractor shall comply with all appropriate security regulations in handling classified material.

5.2 Reports/Data Other Deliverables

All data/reports and deliverables shall be delivered in accordance with the Contract Data Requirements List (CDRL) DD Forms 1423. (DI-ADMIN-81373, SEQ A001; DI-MGMT-80368, SEQ A002; DI-ADMIN-80447, SEQ A003; DI-MISC-80508/T, SEQ A004)

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</i>				1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED SECRET b. LEVEL OF SAFEGUARDING REQUIRED SECRET			
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>				3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i>			
<input checked="" type="checkbox"/>	a. PRIME CONTRACT NUMBER F33657-97-D-2008/0006 Exp: 6 March 1998		<input checked="" type="checkbox"/>	a. ORIGINAL <i>(Complete date in all cases)</i>		Date (YYMMDD) 98/03/06	
	b. SUBCONTRACT NUMBER			b. REVISED <i>(Supersedes all previous specs)</i>	Revision No.	Date (YYMMDD)	
	c. SOLICITATION OR OTHER NUMBER	DUE Date (YYMMDD)		c. FINAL <i>(Complete Item 5 in all cases)</i>		Date (YYMMDD)	
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ <i>(Preceding Contract Number)</i> is transferred to this follow-on contract							
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____							
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>							
a. NAME, ADDRESS, AND ZIP CODE H J Ford, Associates Incorporated 2940 Presidential Drive, Suite 250 Fairborn, OH 45324			b. CAGE CODE OKJH3		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> Northeast Region, DIS Mid-Atlantic Sector Kinop Highway North Cherry Hill, NJ 08034-1908		
7. SUBCONTRACTOR							
a. NAME, ADDRESS, AND ZIP CODE N/A			b. CAGE CODE N/A		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> N/A		
8. ACTUAL PERFORMANCE							
a. LOCATION N/A			b. CAGE CODE N/A		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> N/A		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Provide on-site acquisition logistics support for the B-1B SPO							
10. THIS CONTRACT WILL REQUIRE ACCESS				11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:			
	YES	NO			YES	NO	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		<input checked="" type="checkbox"/>		a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	<input checked="" type="checkbox"/>		
b. RESTRICTED DATA		<input checked="" type="checkbox"/>		b. RECEIVE CLASSIFIED DOCUMENTS ONLY		<input checked="" type="checkbox"/>	
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		<input checked="" type="checkbox"/>		c. RECEIVE AND GENERATE CLASSIFIED MATERIAL		<input checked="" type="checkbox"/>	
d. FORMERLY RESTRICTED DATA		<input checked="" type="checkbox"/>		d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		<input checked="" type="checkbox"/>	
e. INTELLIGENCE INFORMATION		<input checked="" type="checkbox"/>		e. PERFORM SERVICES ONLY		<input checked="" type="checkbox"/>	
(1) Sensitive Compartmented Information (SCI)		<input checked="" type="checkbox"/>		f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		<input checked="" type="checkbox"/>	
(2) Non-SCI		<input checked="" type="checkbox"/>		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		<input checked="" type="checkbox"/>	
f. SPECIAL ACCESS INFORMATION		<input checked="" type="checkbox"/>		h. REQUIRE A COMSEC ACCOUNT		<input checked="" type="checkbox"/>	
g. NATO INFORMATION		<input checked="" type="checkbox"/>		i. HAVE TEMPEST REQUIREMENTS		<input checked="" type="checkbox"/>	
h. FOREIGN GOVERNMENT INFORMATION		<input checked="" type="checkbox"/>		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS		<input checked="" type="checkbox"/>	
i. LIMITED DISSEMINATION INFORMATION		<input checked="" type="checkbox"/>		k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		<input checked="" type="checkbox"/>	
j. FOR OFFICIAL USE ONLY INFORMATION	<input checked="" type="checkbox"/>			l. OTHER <i>(Specify)</i>	<input checked="" type="checkbox"/>		
k. OTHER <i>(Specify)</i> Military Critical Technology	<input checked="" type="checkbox"/>						

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release.

☐ Direct ☒ Through (Specify):

ASC/PA Wright-Patterson AFB, OH 45433-6503 by applicable program office.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete guidance.)

- a. Ref Blk 10j: FOUO applies. See addendum.
- b. Ref Blk 11a: Releasing Government activity will furnish complete classification guidance for the service to be performed.
- c. Ref Blk 11i. Notification of Government Security Activity and Visitor Group security agreement applies. See contract clause number 5352.204-9000 for details.
- d. Functional Area Evaluator (FAE): Lt Col Paul Stipe, ASC/YDI, Telephone (937) 255-4194.
- e. Program Manager: ASC/CDSY, Marjorie Radford, (937) 255-8526
- f. Ref 10k: Protection of Military Critical Technology applies. Utilize Chapter 10 of the National Industrial Security Program Operating Manual and the B-1B Program Protection Plan (PPP) for details.
- g. The NISPOM, Jan 95 applies. Classification, declassification and markings will be in accordance with E.O. 12958.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☒ Yes ☐ No

Ref Blk 11i: Contractor performance will occur on Wright-Patterson AFB. DIS is relieved of all inspection responsibility for contractor performance on the installation. ASC/SYSIC will maintain security oversight.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

b. TITLE

c. TELEPHONE (Include Area Code)

MARGARET YARRINGTON

Contracting Officer

(937) 255- 7003

d. ADDRESS (Include Zip Code)

ASC/CDSK

Wright-Patterson AFB OH 45433

e. SIGNATURE

Margaret Yarrington

ASC/SYS
COORDINATION
PC-ONLY
7 Mar 97

17. REQUIRED DISTRIBUTION

- ☒ a. CONTRACTOR
- ☐ b. SUBCONTRACTOR
- ☒ c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
- ☐ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
- ☐ e. ADMINISTRATION CONTRACTING OFFICER
- ☒ f. OTHERS AS NECESSARY

ADDENDUM TO DD FORM 254
December 1995/Corrected 26 June 1996

FOR OFFICIAL USE ONLY

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.
2. **MARKING:**
 - a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).
 - b. In a classified document, mark:
 - An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.
 - The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.
 - "FOUO" at the bottom of each page that has FOUO but not classified..
 - If a classified document also contains FOUO information or if the classified material become FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking:
"NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release.
 - c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.
 - d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.
 - e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.
 - f. Any FOUO material released to a contractor by a DOD User Agency must have the following statement on the front page or cover: **THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER THE FREEDOM OF INFORMATION ACT. EXEMPTION(S) _____ APPLY.**
3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when internal building security is provided. When there is not internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other DSN teletype lines without encryption.
5. **RELEASE:** FOUO information shall not be released outside the contractor's facility except to representatives of the DOD.
6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by a method which will preclude its disclosure to unauthorized individuals.

[illegible]

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

(1 Data Item)

OMB No. 0704-0188

2 of 4

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.

[illegible]

17. PRICE GROUP	
18. ESTIMATED TOTAL PRICE	

CONTRACT DATA / REQUIREMENTS LIST (1 Data Item)				Approved OMB No. 0704-0188				
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.								
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY TDP TM OTHER				
D. SYSTEM / ITEM			E. CONTRACT / PR NO. F33657-97-D-2008		F. CONTRACTOR H J Ford			
1. DATA ITEM NO. A0003	2. TITLE OF DATA ITEM FINAL REPORT				3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-ADMIN-80447			5. CONTRACT REFERENCE TASK ORDER PARA 5.2		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ONE / R	12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION			
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK16		a. ADDRESSEE	b. COPIES		
						Draft	Final	
							Reg	Repro
16. REMARKS BLK 4: CONTRACTOR FORMAT ACCEPTABLE. BLK 14: DRAFT 30 DAYS PRIOR TO END OF ORDER. GOVERNMENT COMMENTS DUE 15 DAYS PRIOR TO END OF ORDER. FINAL REPORT DUE END OF ORDER.					ASC/YDI	0	1	0
					ASC/CDSY	0	1	0
G. PREPARED BY			H. DATE		I. APPROVED BY MARTI SAUTER <i>Marti Sauter</i> CHIEF, B-1B PROJECTS		J. DATE 21 Feb 97	

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Approved OMB No. 0704-0188				
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.									
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY TDP TM OTHER					
D. SYSTEM / ITEM			E. CONTRACT / PR NO. F33657-97-D-2008		F. CONTRACTOR H J Ford				
1. DATA ITEM NO. A0004	2. TITLE OF DATA ITEM TECHNICAL REPORTS - STUDY/SERVICES				3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508			5. CONTRACT REFERENCE TASK ORDER PARA 4.1, 4.2, 5.2		6. REQUIRING OFFICE				
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE SEE BLK16		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK16		a. ADDRESSEE	b. COPIES		
							Draft	Final	
								Reg	Repro
16. REMARKS BLK 4: CONTRACTOR FORMAT ACCEPTABLE. BLK 7: MEMORANDUM GENERATED AND SIGNED BY ON-SITE ANALYST. REPRESENTATIVE MAY BE USED TO TRANSMIT DATA. BLK 10, 11, AND 12: SUMITTAL AND "AS OF" DATES FOR THE DATA SHALL BE DETERMINED BY THE SUSPENSE DATE APPLIED TO THE TASK AT THE TIME IT IS REQUIRED.						ASC/YDI	0	1	0
15. TOTAL ----->						0	1	0	
G. PREPARED BY			H. DATE		I. APPROVED BY MARTI SAUTER <i>Marti Sauter</i> CHIEF, B-1B PROJECTS		J. DATE 21 Feb 97		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE